

**Orbit Party Rentals**  
**12061 E. Slauson Avenue**  
**Santa Fe Springs, CA. 90670**  
**(562) 696 8875 Fax (562) 696 8862**

## **Will Call Policy**

- Orders may be picked up and returned between 8 a.m. And 5 p.m. Monday – Friday, Saturday 8 a.m. To 3 p.m. Please review your contract for due date.
- Client must have a valid California driver's license and must be 18 years of age or older to rent and sign contract, and drive equipment off our facilities.
- A completed credit card authorization form is required for all rental orders.
- OPR employees ***may*** assist you in the loading and unloading of rental items and ***will be held blameless*** for any and all property damage or personal injury sustained as a result of this courtesy service.
- OPR recommends that client provide moving blankets to protect your vehicle.
- Client is responsible for verifying all equipment received prior to signing contract. Upon signing, counts are accepted as final.
- Client will be charged for missing and equipment damaged due to negligence.
- Linen ***must be*** shaken free of debris and be dry before placing in return bags. Heavily soiled, waxed, burned, or negligently damaged linen will be billed to customer after inspection and charged to credit card on file.
- China, glassware flatware must be rinsed clean and free of debris, and returned in original shipping containers. Where items are not returned as stated an additional cleaning fee will be billed to client and charged to credit card on file.
- If rental item malfunctions during usage, **client must call OPR office immediately**. There is a 24 hour emergency number available. If immediate notification is not made, refunds will not be considered.

On behalf of myself, my firm, and or the originator of contract, I have read and understand and will comply with the above WILL CALL policy. By signing this form I agree not to dispute charges by Orbit Party Rentals except in the case of fraud.

\_\_\_\_\_

Customer or Representative

\_\_\_\_\_

Date